

## IV. Applicability

### A. General

This policy applies to all University of Wisconsin-Madison employees, including faculty, academic staff, students and classified, whose job duties require possession of a commercial driver's license (CDL) as well as applicants for, and employees moving into positions requiring a CDL.

### B. Periods of Compliance

A driver is required to be in compliance with this policy at all times while on duty performing any safety-sensitive function. On-duty time means all time from the time a driver begins work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work. On-duty time includes: [395.2(1)-(7)]

1. All time spent at a facility waiting to be dispatched;
2. All time inspecting or servicing the vehicle;
3. All driving time or time spent at the driving controls of a commercial vehicle in operation;
4. All time spent loading, unloading, or supervising the loading or unloading of a vehicle including completion of any related paperwork;
5. All time performing those duties required of a driver involved in a vehicle accident;
6. All time spent repairing, assisting, or attending to a disabled motor vehicle.

A driver shall be considered to be performing safety-sensitive functions during any period during which he or she is actually performing, ready to perform, or immediately available to perform any safety-sensitive functions.