Payment for Incidental Activities to a J-1 Scholar’s Program

Provided J-1 Scholars in the categories of Professor, Research Scholar and Short-term Scholar have pre-approved authorization from the IFSS, it is possible for them to accept reimbursement or payment for activities not listed as part of their original J-1 Program.

Examples of such activities could include occasional lectures, consultations, or participation in cooperative research and teaching. These activities could take place at a different UW-Madison department than the one listed on the DS-2019 form, at another university, at some other organization such as a private corporation, or a conference held inside the U.S.

To be eligible for IFSS permission, the activity must:

- Be, directly related to the objectives of the exchange visitor’s program.
- Be incidental to the exchange visitor’s primary program activities.
- Not delay the completion date of the exchange visitor’s program.

The IFSS Office would need to receive 2 letters:

1. The first letter should be from the UW-department confirming their support for the activity, that they consider it useful and appropriate, and that is doesn't interfere with the current J-1 Program.

2. The second letter should be from the inviting organization, indicating the dates and nature of the activity, and the amount and type of reimbursement.

After receipt of the letters, IFSS will evaluate the request and provide written authorization for the payment if the request is approved.

Unrelated Employment:

Any activity which is unrelated to the current J-1 Program objectives is NOT eligible for payment or reimbursement.