FACULTY DEVELOPMENT GRANT
Screenshots of Online Application Questions

Please note that all documents must be uploaded in PDF (.pdf) format!

Proposal Cover Page – Faculty Development Grant

For Orientation and Guidance, View Faculty Development Grant Web Site (opens in new window)

- Years of Service at UW:
- Year of Last Faculty Development Grant: If you have never had a Faculty Development Grant, please enter N/A.
- Tenure Date (month/year):
- Proposal Title:

Brief Abstract of Proposal: (75 Words or Less)

All attached documents must be in PDF (.pdf) format!

Current vita (2–3 pages single spaced pages)

Select

Detailed outline of the program you plan to pursue (2–3 pages single spaced pages), include details of how and by whom the program will be evaluated.

Select

Summary of the contributions the project will make to the college or department (including curricular offerings).

Select

Explanation (1 page) of how the program relates to the institutional faculty development plan, especially how it will increase the ability of the institution and the department or college to adapt to changing curricular, student and societal needs. A letter from the department chair indicating the department’s support and describing the anticipated benefits to the department if the proposal is funded and/or a letter from a colleague(s) supporting the program if its effect will be to enhance the work of several departments and programs.

Select

Name of Evaluator: Who will undertake evaluation of proposal (usually Department Chair)?
Time Period of Activity:  
- Fall
- Spring
- Academic Year

Budget Summary – Budget Calculation for Salary (click on link for information on how to calculate)

<table>
<thead>
<tr>
<th></th>
<th>UW System Funds</th>
<th>Department Funds</th>
<th>Total Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplies/Expenses*</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Salary**</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Total***</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

* Itemize supplies and expenses below
** Salary or replacement cost, if any, should exclude fringe benefits
*** UW System funds may not be more than department funds

Itemize Supplies and Expenses:

Supplementary Funding: Please list any supplemental funding (awards, grants) during time period of proposed Faculty Development Program

Submit to Next Approval/Review Step

Please enter the name (last name, first name) of the next person in the review process (Chair or Dean/Director).

If you don’t know who your Chair is, please consult this list.

Once you see the name of the person displayed in the drop down, click on it. You may add comments if you wish.

Department Chair:  
(last name, first name)

Comments:  
(optional)

Take No Action At This Time  Submit to Next Step >>

This proposal has been submitted for approval.