Enrollment Alternatives - Missed Initial Deadlines

Open and annual enrollment period (opportunities are limited); usually in held in October, for coverage effective for the next plan year starting January 1.

If you do not enroll during a designated enrollment period, you may enroll for health insurance coverage during the annual *It’s Your Choice Open* Enrollment Period.

Income Continuation Insurance (ICI) offers deferred enrollment when accumulated sick leave reaches certain levels.

Many plans offer enrollment through medical evidence of insurability.
**Life Events (marriage, birth, divorce...)**
- Review all benefits at time of life event.
- Submit applications within 30 days of event.
- Update beneficiary designations for all plans.

**Home Address change**
- Use the Personal Information module in the MyUW portal to update your address in the Human Resource System, for HR and payroll purposes.
- Contact OHR directly for contacts to update your address for insurances.

**Ongoing Benefits Review**
- MyUW portal, Benefit Information module (current insurance enrollments)
- ETF Statement of Benefits (value of your WRS Retirement Account)
- Benefits Fair: October 8, 2013, 9 a.m. - 3 p.m., Union South
- Fall Enrollment and Change Opportunities, including:
  - Health Insurance “It’s Your Choice” Enrollment Period
  - Employee Reimbursement Account (ERA) Annual Enrollment